

CENTRAL EMPLOYMENT EXCHANGE

Advertisement No. 08/2015

Date of Advertisement: 05.09.2015

Applications are invited for the following post(s) by various employers indicated in the advertisement up to 28.09.2015 in the prescribed format given at the end of the advertisement. In respect of applications sent only by post/speed post from the candidates residing in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Jammu & Kashmir, Lahaul&Spiti district and Pangi sub division of Chamba district of Himachal Pradesh, A&N Islands or Lakshdweep or abroad the last date of receipt of application by the employer is 05.10.2015 Applications received after due date will not be considered.

Candidates are required to send their application direct to the respective employers.

Application for the post of Junior Hindi Translator are to be sent to Additional Director, Central Government Health Scheme(CGHS), Swasthya Bhawan, S.K. Road, Meerut.

(1) Junior Hindi Translator - 01 (UR)

Pay Band-1: Rs.9300-34800/- + Grade Pay: Rs.4200/-

Age: 30 years

Qualification Essential:

Master's degree of a recognized university in Hindi with English as a compulsory or elective subject or as the medium of examination at the degree level ; **OR**

Master's degree of a recognized University in any subject other than Hindi or English with Hindi medium and English as compulsory or elective subject or as the medium of a examination at the degree level.

Duties

To translate English to Hindi and vice a vise.

Place of work :

Suraj Kund Road, Meerut

Application for the post of Pharmacist (Allopathic) are to be sent to Additional Director, Central Government Health Scheme(CGHS), Swasthya Bhawan, S.K. Road, Meerut.

(02) Pharmacist (Allopathic) - 02 (UR)

Pay Band- with Grade Pay: Rs.2800/-

Age: 25 years

Qualification Essential:

(i) 12th class pass with Science subject (Physics, Chemistry and Biology) or equivalent from a recognized Board or Univeristy;

(ii) Diploma in Pharmacy from recognized institution and registered as Pharmascist under the Pharmacy Act, 1948; and

(iii) Two year experience as Pharmacist in any recognized Hospital or Pharmacy after duly registered as Pharmacist Under the Pharmacy Act, 1948 ; and **OR**

- (i) Bachelor degree in Pharmacy (B.Pharm) from recognized University or equivalent ; and
- (ii) Registered as Pharmacist under the Pharmacy Act.1948.

Duties

Distribution of medicines to the patients as per prescription slip and maintenance of Medical Store.

Place of work :

Suraj Kund Road, Meerut

Application for the post of Radiographer are to be sent to Dy. Director (Admn.), Dr. Ram Manohar Lohia Hospital, New Delhi.

(03) Radiographer - 02 (01 - UR, 01 - ST)

Pay Band-1: Rs.5200-20200/- + Grade Pay: Rs.2800/-

Age: 25 years

Qualification Essential:

- (a) 12th Class pass with Science from a recognized Board.
- (b) Diploma or Certificate in Radiography (Two Years duration) from a recognized Institute; and
- (c) One year experience in Radiography in a recognized Hospital or Medical Institute.

Duties

As prescribed to the post

Place of work :

Dr. Ram Manohar Lohia Hospital, New Delhi.

Application for the post of Processing-cum-Quality Assurance Supervisor are to be sent to Director, Ministry of Agriculture, Dept. of Animal Husbandry, Dairying & Fisheries, National Institute of Fisheries Post Harvest Technology & Training, P. B.No.1801, Kochi - 682016

(04) Processing-cum-Quality Assurance Supervisor - 01 - UR

Pay Band:- Rs.9300-34800/- + Grade Pay: Rs.4200/-

Age: 30 years

Qualification Essential:

- (i) Bachelor's Degree in Fishery Science or Biochemistry or Microbiology or Food Technology of a recognized university.
- (ii) Two years' experience in a recognized fish processing plants or analytical laboratory of repute.

Desirable:

Master's Degree in Fishery Science or Biochemistry or Microbiology or Food Technology of a recognized University.

Duties

As prescribed to the post

Place of work :

Cochin, Kerala with AISL

Application on prescribed performa (Annex-I) for the post of Sub-regional Employment Officer (SREO) in CGCs for SCs/STs are to be sent to Under Secretary(Adm), Ministry of Labour & Employment, Directorate General of Employment, Shram Sthakti Bhawan, New Delhi.

(05) Sub-regional Employment Officer (SREO) - 01 - UR

Pay Band:- Rs.9300-34800/- + Grade Pay: Rs.4200/-

Age: 30 years

Qualification Essential:

- (i) Master's Degree in Social Welfare or Labour Welfare or Social Work or Sociology or Economics or Statistics or Psychology or Commerce or Education of a recognized university or equivalent.
- (iii) 3 years experience in matters pertaining to Employment Exchange Policy and Procedure or Collection of Employment Market Information or Vocational Guidance, Employment Counseling and Placement of Personnel or Collection, Analysis and Interpretation of Socio-Economic Data.

Desirable:

Knowledge of Local Language; and.

Duties

As prescribed to the post

Place of work :

Hissar (Haryana) with AISL.

Annexure-I

BIO DATA PROFORMA FOR THE POST OF SUB-REGIONAL EMPLOYMENT OFFICER IN COACHING-CUM-GUIDANCE CENTRES FOR SC/STs.

1. Name and address (in Block letters) :
2. Date of Birth (in Christian Era) :
3. Date of retirement under Central/State :
Government rules
4. Educational Qualifications :
5. Whether Educational and other qualifications required for the post are satisfied. (If any qualification has been treated as equivalent to the one proscribed in the rules, state the authority for the same).

		Qualification/ Experience required	Qualification/ Experience possessed By the Officer
a.	Essential		
b.	Desirable		

6. Please state clearly whether in the light of entries made by you above, you meet requirements of the post
7. Details of Employment, in Chronological order. Enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient

Office/Institution/ Organisation	Post held	From	to	Pay in Pay Band & Grade Pay	Nature of Duties

- 8. Nature of present employment i.e. ad-doc or temporary or quasi-permanent or permanent :
- 9. In case of present employment is held on Deputation/contract basis, please state :
 - g) The date of initial appointment :
 - h) Period of appointment on deputation/contract .
 - i) Name of the parent office/organization to which you belong :
- 10. Additional details about present employment :

Please indicate whether working under :

 - k) Central Government
 - l) State Government
 - m) Autonomous Organisation
 - n) Government Undertaking
 - o) Universities
- 11. Are you in revised scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale.
- 12. Total emoluments per month now drawn :
- 13. Additional information, if any, which you would like to mention in support of your suitability for the post. (Enclose a separate sheet, if the space is insufficient)
- 14. Whether belongs to SC/ST :
- 15. Remarks :

Signature of the Candidate

Date :

Countersigned _____

Address (Employer) :

CERTIFICATE TO BE GIVEN BY THE HEAD OF THE OFFICE OF THE APPLICANT

- 1. It is certified that the particulars furnished by the officer are correct.
- 2. It is certified that no disciplinary case is either pending or contemplated against the applicant.
- 3. It is certified that the Integrity of the officer is beyond doubt.
- 4. It is also certified that no major/minor penalty was imposed on the officer during the last 10 years.

Head of Department/Head of Office

Application for the post of Store Keeper are to be sent to Director, Ministry of Skill Development & Entrepreneurship, Directorate General of Training, Foremen Training Institute, Outer Ring road, Off; Tumkur road, FTI Circle, Bangalore - 560022 .

(06) Store keeper - 01 – UR

Pay Band:- Rs.9300-34800/- + Grade Pay: Rs.4200/-

Age: 30 years

Qualification Essential:

Diploma in Engineering or Technology in the relevant field from a recognized Board or Institute with two years post-qualification experience. **OR**

Bachelor's Degree in any field from a recognized University or Institute and National Trade Certificate (NTC) from National Council of Vocational Training (NCVT) in relevant field with three years post qualification experience. **OR**

Bachelor's Degree in any field from a recognized University or Institute and National Apprenticeship (NAC) from (NCVT) in relevant field with two years post- qualification experience.

Note:- The trade-wise requirement of Branch of Engineering or Technology for Diploma in Engineering or Technology or of trade of National Trade Certificate (NTC) / National Apprenticeship Certificate (NAC) and area of experience shall be as specified in Annexure 1 B of Recruitment Rules.

Desirable:

Teacher Training Diploma from Technical Teacher Training Institute under Ministry of Human Resource Development (MHRD) or Instructor Training Certificate from Advanced Training Institute or Central Training Institute or National or Regional Vocational Training Institute working under Directorate General of Employment & Training, Ministry of Skill Development & Entrepreneurship.

Note:- Teacher Training Diploma/ Instructor Training certificate shall be treated as equivalent to one year post qualification experience.

Duties

As prescribed to the post

Place of work :

FTI, Bangalore with AISL.

Application for the posts of Technician Grade –I are to be sent to Sr. Administrative Officer, Ministry of Communications & I.T., DOT, Wireless Monitoring Organisation, E-Wing, III Floor, Pushpa Bhawan, New Delhi.

(07) Technician Grade - I - SC – 01, ST- 01, OBC-02, UR – 03. (One reserved for disabled)

Pay Band-1: Rs.5200-20200/- + Grade Pay: Rs.2800/-

Age: 32 years

Qualification Essential:

University Degree in Science with Physics and Maths or equivalent (BSC) QR

Three years Diploma in Electronics or Radio Communications or Instrumentation or Telecommunication Engineering from a recognized Technical Institute / College (Recognized by Central Board of Technical Education).

Desirable

(a) At least one year experience in maintenance of Radio/Electronic / Microprocessor based equipment in a well established Government workshop or a Government Undertaking or an established/reputed firm.

(b) Experience / Training in Computer Hardware/ Software.

Duties

As prescribed to the post

Place of work :

Any where in India.

Application for the post of Intake Assistant are to be sent to Assistant Director (Rehab), Ministry of Labour and Employment, Directorate General of Employment and Training, Vocational Rehabilitation Centre for Handicapped, Plot No.9-11, Karkardooma, Vikas Marg, Delhi - 92.

(08) Intake Assistant - 01(UR)

Pay Band-1: Rs.5200-20200/- + Grade Pay: Rs.2800/-

Age: 30 years

Qualification Essential:

Degree from recognized university or tis equivalent with diploma in Social work or guidance or Post Graduate Degree or its equivalent in Social Work or Sociology.

Desirable:

3 years experience in social work or vocational guidance or employment service.

Duties

Dealing with clients

Place of work :

Delhi with AISL

Application for the post of Wireless Supervisor are to be sent to US(HQ)/CAO, Ministry of Agriculture, Deptt. Of Agriculture & Cooperation, Directorate of Plant Protection, Quarantine & Storage, NH-IV, Faridabad - 121001

(09) Wireless Supervisor - 01 - SC

Pay Band-1: Rs.5200-20200/- + Grade Pay: Rs.2800/-

Age: 25 years

Qualification Essential:

(i) Matriculation or equivalent examination.

(ii) Certificate of Proficiency (COP) License for Radio

-7-

Telephony Restricted (Permit) issued by the wireless Planning and Coordination (WPC) Wing of the Ministry of Telecommunication and Information Technology

Duties

- (i) to receive and convey Wireless Message
- (ii) Maintenance of Wireless sets.
- (iv) Any other duties assigned to them.

Place of work :

Initially at LWO, Jodhpur with AISL.

Application for the post of Vocational Instructor (Screen Printing) reserved for persons with disabilities are to be sent to Head of Office, Ministry of labour & Employment, DGE&T, Vocational Rehabilitation Centre for Handicapped, Guindy, Chennai – 600032.

(10) Vocational Instructor (Screen Printing) 01 – OBC

Pay Band-1: Rs.9300-34800/- + Grade Pay: Rs.4200/-

Age: 30 years

Qualification Essential:

- (i) Matriculation or equivalent.
- (ii) National Trade Certificate in the appropriate Trade or National Apprenticeship Certificate in the appropriate trade or any other recognized equivalent qualification in the appropriate trade with at least 03 years practical experience or persons from the Defense Services fulfilling the prescribed educational qualification and having not less than 03 years service in the trade concerned. (Preference will be given to candidates trained in Advanced / Central Training Institute for Instructors in the appropriate Trade);

Duties

Non – Ministerial Teaching the disabled trainees.

Place of work :

Guindy, Chennai.

INSTRUCTION AND ADDITIONAL INFORMATION FOR CANDIDATES

1. Separate applications are required for each post quoting advertisement no. and sl. no. of the post.
2. Self-attested photocopies of educational/reservation categories/experience certificates etc., if any, should be enclosed with the application.
3. Upper age limit relaxable for SC/ST/OBC, EX-SERVICEMEN, Physically Handicapped, Widow, Divorce Women and Women judicially separated from their husband and Govt. servants etc. as per rules.
4. Only those SC/ST candidates who are not employed anywhere will be paid TA for attending interview, if admissible under rules.
- 5.
6. Application in any case should not be sent to Central Employment Exchange/Local Exchange.

ABBREVIATIONS USED

OBC – OTHER BACKWARD CLASS
UR - UN RESERVED
SC - SCHEDULED CASTE
AISL: ALL INDIA SERVICE LIABILITY

FORMAT OF APPLICATION FORM

- 1. Advertisement No.
- 2. Serial number of the post :
- 3. Post applied for :
- 4. Name of Employment Exchange where registered:if any
- 5. Employment Exchange Registration No,if any
- 6. Name of the applicant (Mr./Miss/Mrs.):
In block letters
- 7. Date of Birth : Date Month Year

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- 8. Father's Name :
- 9. Address (in full):

- 10. Nationality:
- 11. Category to which belong (SC/ST/OBC)
(ATTCH PHOTOCOPY OF CERTIFICATE)
- 12. Whether Ex-Serviceman (Yes/No):
- 13. Whether Physically Handicapped (Yes/No):
- 14. Academic/technical/professional qualifications
(Beginning with matriculation level) attach photocopies of certificates

Sl. No.	Name of Exam.	Year of passing	Univ./Boa rd	Div./Class /Grade	Subjects	% of marks

- 15. Experience (attach photocopies of certificates in support of experience):

Sl. No.	Name of employer/ Org.	Period From - To	Designation	Pay Scale/Pay	Nature of duties	Reasons for leaving

I solemnly declare that the statement made by me in this form are correct to the best of my knowledge and belied.

Dated: _____ (Signature of the candidate)

Place:
List of enclosures: 1.
2.
3.

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